



## **Town of Arlington Select Board**

### **Meeting Agenda**

January 6, 2020

7:15 PM

Select Board Chambers, 2nd Floor, Town Hall

1. Introduction: Jillian Harvey - Diversity, Equity & Inclusion Coordinator  
Adam W. Chapdelaine, Town Manager

#### **CONSENT AGENDA**

2. Minutes of Meetings: December 16, 2019
3. Reappointments: Arlington Tree Committee (terms to expire 12/31/2022)  
Mary Ellen Aronow  
Eliza Burden  
Susan Stamps  
Ed Trembly  
Mara Vatz

#### **APPOINTMENTS**

4. Zoning Board of Appeals, Alternate Member to Voting Member  
Patrick Hanlon (term to expire 10/31/2022)

#### **LICENSES & PERMITS**

5. For Approval: Food Vendor License  
Anthony's East Side Deli, 159 Massachusetts Avenue, Magdy Ibrahim

#### **CITIZENS OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

#### **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

6. Discussion: Joint Meeting with Redevelopment Board  
Adam W. Chapdelaine, Town Manager

7. For Discussion: Select Board Warrant Articles
  - a) Senior Water/Discount Program
  - b) Expansion of Heating Assistance Fund or Creation of Companion Fund

Joseph A. Curro, Jr., Select Board

#### **CORRESPONDENCE RECEIVED**

8. Resignation from Zoning Board of Appeals  
Patrick J. Quinn
9. Arlington Liquors Violations Update  
Mike Ciampa, Building Inspector

#### **NEW BUSINESS**

#### **EXECUTIVE SESSION**

Next Scheduled Meeting of Select Board January 27, 2020



## Town of Arlington, Massachusetts

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**Introduction: Jillian Harvey - Diversity, Equity & Inclusion Coordinator**

**Summary:**

Adam W. Chapdelaine, Town Manager

**ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	J._Harvey_Resume.pdf	Reference

# JILLIAN ROSE HARVEY

## EDUCATION

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**BROWN UNIVERSITY**, Providence, RI  
Master of Public Affairs

GPA: 3.65

**UNIVERSITY OF MASSACHUSETTS, AMHERST**, Amherst, MA  
Bachelor of Arts in Anthropology; Minor in Classics  
*Commonwealth Honors College*  
Dean's List: six semesters

GPA: 3.63

## LEADERSHIP AND EXPERIENCE ADVANCING DIVERSITY & INCLUSION

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### **BROWN UNIVERSITY**

Master of Public Affairs Program

*January*

*June*

*Special Project Coordinator*

- Researched best practices for diversity, inclusion and cultural competency, collected case studies and materials to add to programming
- Built connections and established relationships with departments, centers and organizations on campus to ensure MPA students are informed of access to resources for underrepresented students
- Assisted in planning speaker engagements, activities during orientation, and programs centered on diversity, inclusion and equity
- Organized and facilitated workshop focused on privilege and power dynamics, implicit bias and microaggressions

Watson Institute's Committee on Diversity and Inclusion

*August*

*June*

*Member*

- Provided graduate student perspective and feedback on atmosphere of Watson Institute in relation to broader diversity and inclusion goals of the university
- Collaborated with members to effectively implement new policies aimed at improving campus climate, behaviors, discourse, and intellectual offerings regarding diversity and inclusion
- Coordinated student of color community building event, for graduate and undergraduate students

Brown Center for Students of Color (BCSC) Student Advisory Board

*September*

*- June*

*Graduate Student Representative*

- Discussed and offered feedback for BCSC priorities, changes to initiatives or programming, and adherence to strategic plan
- Identified issues impacting greater BCSC community and employed solution-focused tactics to provide support and appropriate resources

### **UNIVERSITY OF MASSACHUSETTS, AMHERST**

Executive Cabinet of Student Government

*Spring*

*Spring*

*Secretary of Diversity*

- Facilitated roundtable discussions addressing diversity issues on campus, for greater UMass community
- Participated as a member on the self-study team for the program review board of the Center for Multicultural Advancement and Student Success (CMASS)
- Served as student representative on Status of Diversity Committee of the Faculty Senate and worked to create current system of reporting bias incidents
- Supported registered student organizations with events and collaborations, working mainly with underrepresented students (cultural and religious groups, gender and sexual identity groups, Greek organizations), and was liaison for students identified as disabled by the Disability Services Office



## Black Student Union

Fall - Spring

### *Vice President, Secretary*

- Planned, organized, and executed large scale recreational and educational events, which included handling contracts with agents and performers, assuming role of public relations, and facilitating workshops and discussions
- Coordinated alternative spring break volunteer trip to Community Development Resource and Activity Center in Jonestown, Mississippi for two years, worked on various projects within town repairing homes and businesses, and assisted at the youth center, afterschool programming, youth development activities and homework help
- Prepared annual budget

## **PROFESSIONAL EXPERIENCE**

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### **Brown University Swearer Center for Public Service, Providence, RI**

January 2019 - March 2019

#### *Policy Consultant*

- Analyzed research, conducted literature review, and identified best practices on building reciprocal and mutually beneficial university-community partnerships
- Mapped and created inventory of nonprofit sector in Providence focused on issue areas of health, education, the environment, arts and economic justice
- Created policy recommendations to improve and sustain established partnerships, and specified three key methodological tools to foster positive collaborative outcomes
- Completed Collaborative Institutional Training Initiative (CITI Program) for Human Research: Social - Behavioral-Educational Researchers and Key Personnel curriculum

### **Brown University Master of Public Affairs Program, Providence, RI**

September 2018 – December 2018

#### *Teaching Assistant, Intro to Public Policy*

- Graded exams and papers, and stayed well-informed on course material
- Held weekly office hours, supported student writing and aided students in various areas of need

### **Boston Children's Hospital, Autism Spectrum Center, Boston, MA**

November 2014 - May 2018

#### *Senior Patient Experience Representative*

- Tracked metrics and data for interdepartmental referrals, using trends in referral requests coordinated new interdepartmental partnerships
- Outlined and redesigned intake process as part of system transition; implemented data migration project to transition from portal entry system to a new Customer Relationship Management (CRM) for more efficient workflow
- Researched best practices and recommended policies to develop an Autism Center Employee Manual
- Designed and facilitated an autism-friendly arts and crafts activity for Autism Awareness Month
- Collaborated with providers within the hospital and at other institutions to manage patient and family needs
- Completed Lean Six Sigma White & Yellow Belt classes: enhanced problem-solving skills, tactics, and methods of strategy improvement, through a method that relies on a collaborative team effort to improve performance, systematically remove waste and reduce variation

### **Brookline Teen Center, Brookline, MA**

September 2013 - May 2018

#### *Youth Leader and Art Specialist*

- Fostered inclusive and collaborative environment for diverse group of teens, during afterschool hours and weekends
- Mentored students in applying for college, jobs, and internships
- Planned and organized activities, programming, trips and events for teens within the Brookline community aiming to encourage teens to take on new challenges and leadership roles
- Developed arts programming, coordinated field trips to museums and community arts events
- Lead weekly Art Night, teaching a variety of art forms, allow teens to explore art freely and hone skills
- Designed murals, décor for concerts and events, flyers, printmaking workshops and painting



## **Town of Arlington, Massachusetts**

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### **Minutes of Meetings: December 16, 2019**

#### **ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	12.16.19_draft_minutes.docx	12.16.19 draft minutes

Town of Arlington  
Select Board  
Meeting Minutes

December 16, 2019  
6:00 PM

Charles Lyons Hearing Room, 2nd Floor, Town Hall

Present: Mrs. Mahon, Chair, Mr. Dunn, Vice Chair, Mr. Curro, Mr. Hurd, Mr. DeCoursey

Also Present: Mr. Chapdelaine, Mr. Heim, Mrs. Krepelka

\*Mr. Dunn arrived at 6:10 p.m.

**CONSENT AGENDA**

1. Minutes of Meetings: October 28, 2019; December 2, 2019
2. Request: Contractor/Drainlayer License  
Cimina Contracting Corp., 7 Daniel Drive, Stoneham, MA 02180
3. Request: Contractor/Drainlayer License  
Larkin and Larkin Development Corp., 709 Lowell Street, Methuen, MA 01844
4. Request: Contractor/Drainlayer License  
Super Service Today Inc., 4 Jewel Drive, Wilmington, MA
5. Request: Special (One Day) All Alcohol License, 12/31/19 @ Whittemore Robbins  
House for a Private Event  
Donald Nortelus
6. Request: Menotomy Grill & Tavern Late Night Event, 12/31/2019 - 1/1/2020  
Menotomy Grill & Tavern, 25 Massachusetts Avenue, William Lyons  
Mr. Curro moved approval subject to all conditions as set forth. SO VOTED (4-0)

**APPOINTMENTS**

7. Introduction: Newly Appointed Human Rights Commission Committee Member  
Rajeev Soneja (term to expire 6/30/2022)  
Mr. Curro moved approval. SO VOTED (4-0)

**LICENSES & PERMITS**

8. For Approval: License Renewals  
Contractor/Drainlayer  
Class I  
Class II

Class II Non-Premise/Auctioneer  
Lodging Houses/Inn-Keepers  
Second Hand Dealer  
Public Entertainment  
Automatic Amusement  
Food Vendor  
Common Victualler  
Wine & Malt Beverages Only Restaurant  
All Alcohol Restaurant  
All Alcohol Club  
Theatre License  
All Alcohol Package Store  
Sidewalk Café

Mr. Hurd moved approval subject to all conditions as set forth.

Mr. DeCoursey made an amendment to the motion and to table Rangla Punjab's renewal of their Common Victualler license to the January 6<sup>th</sup> meeting pending Board of Health approval.

Mr. Curro moved approval of the amendment subject to all conditions as set forth.

SO VOTED (4-0)

### **CORRESPONDENCE RECEIVED**

9. Punjab Restaurant Concerns Regarding Rangla Punjab  
Attorney John Leone for Paramveer Corporation

10. Concerns Regarding Outside Appearance at Arlington Liquors  
Michelle Durocher, 65 Huntington Road

11. Notice: Town Manager Vacation Buyback  
Adam W. Chapdelaine, Town Manager

Mr. Curro moved receipt of "Correspondence Received".

SO VOTED (4-0-1)

Mr. Dunn abstained due to late arrival.

### **NEW BUSINESS**

Town Manager Chapdelaine stated that the Town has hired a new Coordinator of Diversity Equity and Inclusion, Jillian Harvey. She will be starting in this position December 30th.

Mr. Curro wished all the residents of the Town a wonderful Holiday Season and a Happy, Healthy New Year.

Mr. Dunn announced he would not be seeking re-election this spring. Mr. Dunn stated he really enjoyed being a member of the Select Board and he is really proud of the things that the Board accomplished and how much the Town as a whole has accomplished. He thanked everyone for their support over the last nine years.



Mrs. Mahon thanked Attorney Heim for his outlining of what will happen next regarding Oaktree/Mugar Development. If appropriate, this topic should be put on the agenda for a future Select Board Meeting.

Mr. Curro moved to adjourn at 6:20 p.m.

SO VOTED (5-0)

Next Scheduled Meeting of Select Board January 6, 2020

A true record attest

Marie A. Krepelka  
Board Administrator

12/16/19

Agenda Item	Documents Used
1	Minutes of Meetings: October 28, 2019; December 2, 2019
2	Request: Contractor/Drainlayer License Cimina Contracting Corp., 7 Daniel Drive, Stoneham, MA 02180
3	Request: Contractor/Drainlayer License Larkin and Larkin Development Corp., 709 Lowell Street, Methuen, MA 01844
4	Request: Contractor/Drainlayer License Super Service Today Inc., 4 Jewel Drive, Wilmington, MA
5	Request: Special (One Day) All Alcohol License, 12/31/19 @ Whittemore Robbins House for a Private Event Donald Nortelus
6	Request: Menotomy Grill & Tavern Late Night Event, 12/31/2019 - 1/1/2020 Menotomy Grill & Tavern, 25 Massachusetts Avenue, William Lyons
7	Introduction: Newly Appointed Human Rights Commission Committee Member Rajeev Soneja (term to expire 6/30/2022)
8	For Approval: License Renewals Contractor/Drainlayer Class I Class II Class II Non-Premise/Auctioneer Lodging Houses/Inn-Keepers Second Hand Dealer Public Entertainment Automatic Amusement Food Vendor Common Victualler Wine & Malt Beverages Only Restaurant All Alcohol Restaurant

	All Alcohol Club Theatre License All Alcohol Package Store Sidewalk Café
9	Punjab Restaurant Concerns Regarding Rangla Punjab Attorney John Leone for Paramveer Corporation
10	Concerns Regarding Outside Appearance at Arlington Liquors Michelle Durocher, 65 Huntington Road
11	Notice: Town Manager Vacation Buyback Adam W. Chapdelaine, Town Manager



## Town of Arlington, Massachusetts

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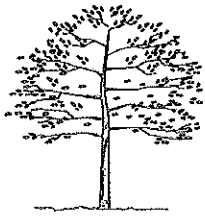
### Reappointments: Arlington Tree Committee (terms to expire 12/31/2022)

#### Summary:

Mary Ellen Aronow  
Eliza Burden  
Susan Stamps  
Ed Trembly  
Mara Vatz

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Tree_Committee_reference.pdf	Tree Committee Recommendation to Reappoint Members
▢	Reference Material	Meeting_Notices_Tree_Committee_reappointments.pdf	Meeting Notices



**ARLINGTON  
TREE  
COMMITTEE**

[www.arlingontrees.org](http://www.arlingontrees.org)

[ArlTreeCmte@gmail.com](mailto:ArlTreeCmte@gmail.com)

***Select Board approved Town Committee  
promoting the protection, planting and care of trees in Arlington***

December 20, 2019

Dan,

The Arlington Tree Committee requests renewal of the following members whose terms have expired:

Eliza Burden

Susan Stamps

Ed Trembly

Mara Vatz

Mary Ellen Aronow

Thank you

Sincerely,

Mary Ellen Aronow

Co-Chair, Arlington Tree Committee

**The Arlington Tree Committee**

Cc. Marie Krepelka, Fran Reidy

## OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR  
DANIEL J. DUNN, VICE CHAIR  
JOSEPH A. CURRO, JR.  
JOHN V. HURD  
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE  
TELEPHONE  
781-316-3020  
781-316-3029 FAX

TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

December 30, 2019

Mary Ellen Aronow

Re: Reappointment: Arlington Tree Committee

Dear Ms. Aronow:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, January 6th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2<sup>nd</sup> Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,  
SELECT BOARD

*Marie A. Krepelka*

Marie A. Krepelka  
Board Administrator

MAK:fr

OFFICE OF THE SELECT BOARD

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DANIEL J. DUNN, VICE CHAIR  
JOSEPH A. CURRO, JR.  
JOHN V. HURD  
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE  
TELEPHONE  
781-316-3020  
781-316-3029 FAX

TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

December 30, 2019

Eliza Burden

Re: Reappointment: Arlington Tree Committee

Dear Ms. Burden:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, January 6th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2<sup>nd</sup> Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,  
SELECT BOARD

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka  
Board Administrator

MAK:fr

## OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR  
DANIEL J. DUNN, VICE CHAIR  
JOSEPH A. CURRO, JR.  
JOHN V. HURD  
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE  
TELEPHONE  
781-316-3020  
781-316-3029 FAX

TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

December 30, 2019

Susan Stamps

Re: Reappointment: Arlington Tree Committee

Dear Ms. Stamps:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, January 6th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2<sup>nd</sup> Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,  
SELECT BOARD

*Marie A. Krepelka*

Marie A. Krepelka  
Board Administrator

MAK:fr



## OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR  
DANIEL J. DUNN, VICE CHAIR  
JOSEPH A. CURRO, JR.  
JOHN V. HURD  
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE  
TELEPHONE  
781-316-3020  
781-316-3029 FAX

TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

December 30, 2019

Ed Trembly

Re: Reappointment: Arlington Tree Committee

Dear Mr. Trembly:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, January 6th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2<sup>nd</sup> Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,  
SELECT BOARD

*Marie A. Krepelka*

Marie A. Krepelka  
Board Administrator

MAK:fr

## OFFICE OF THE SELECT BOARD

DIANE M. MAHON, CHAIR  
DANIEL J. DUNN, VICE CHAIR  
JOSEPH A. CURRO, JR.  
JOHN V. HURD  
STEPHEN W. DECOURCEY



730 MASSACHUSETTS AVENUE  
TELEPHONE  
781-316-3020  
781-316-3029 FAX

TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

December 30, 2019

Mara Vatz

74

Re: Reappointment: Arlington Tree Committee

Dear Ms. Vatz:

Please be advised that the Select Board will be discussing your reappointment to the above-named at their meeting to be held on Monday, January 6th at 7:15 p.m. in the Select Board Chambers, Town Hall, 2<sup>nd</sup> Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,  
SELECT BOARD

*Marie A. Krepelka*  
Marie A. Krepelka  
Board Administrator

MAK:fr



## Town of Arlington, Massachusetts

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### Zoning Board of Appeals, Alternate Member to Voting Member

#### Summary:

Patrick Hanlon (term to expire 10/31/2022)

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Request_from_ZBA_.pdf	ZBA Appointments Request

**From:** Christian Klein <  
**To:** Diane Mahon <dianemahon@verizon.net>  
**Cc:** Marie Krepelka <mkrepelka@town.arlington.ma.us>, Zoning Board of Appeals <ZBA@town.arlington.ma.us>  
**Date:** 12/19/2019 11:18 PM  
**Subject:** [ZBA] Board Membership

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Chairwoman Mahon,

In light of the recent resignations of two full board members from the Zoning Board of Appeals, as acting Chairman of the Board, I am writing to ask that our two associate members, Patrick Hanlon and Kevin Mills be considered by the Select Board for appointment to the two vacant seats. They have both served the ZBA well, and I recommend them without reservation.

I also look to the Select Board for assistance in finding two new associate board members. Due to the current recess in the Thorndike Place comprehensive permit hearing, there is time to bring the ZBA back to full membership before the hearing resumes next spring.

I thank you for your leadership, and I would be glad to assist in any way you deem appropriate.

Sincerely,

Christian Klein



## **Town of Arlington, Massachusetts**

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### **For Approval: Food Vendor License**

#### **Summary:**

Anthony's East Side Deli, 159 Massachusetts Avenue, Magdy Ibrahim

#### **ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	Anthony_s_East_Side_Deli_Inspection_Reports.pdf	Inspection Reports
▢	Reference Material	Anthony_s_East_Side_Deli_FV_Application.pdf	Food Vendor Application

## LICENSE APPLICATION REPORT

Type of License: Food Vendor License

Name of Applicant: Magdy Ibrahim d/b/a Anthony's East Side Deli

Address: 159 Massachusetts Avenue

The following Departments have **no objections** to the issuance of said license:

- Police \_\_\_\_\_
- Fire \_\_\_\_\_
- Health \_\_\_\_\_
- Building \_\_\_\_\_
- Planning \_\_\_\_\_

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police \_\_\_\_\_ x \_\_\_\_\_
- Fire \_\_\_\_\_ x \_\_\_\_\_
- Health \_\_\_\_\_ x \_\_\_\_\_
- Building \_\_\_\_\_ x \_\_\_\_\_
- Planning \_\_\_\_\_ x \_\_\_\_\_

The following Departments have **objections** to the issuance of said license:  
(see attached)

- Police \_\_\_\_\_
- Fire \_\_\_\_\_
- Health \_\_\_\_\_
- Building \_\_\_\_\_
- Planning \_\_\_\_\_

# ARLINGTON POLICE DEPARTMENT

**Juliann Flaherty**  
Acting Chief of Police



POLICE HEADQUARTERS  
112 Mystic Street  
Telephone 781-316-3900

*Town of Arlington*  
MASSACHUSETTS 02474

December 27, 2019

On Friday, December 27, 2019 at 11:15 AM, I called and spoke with Magdy Ibrahim regarding this application for a Food Vendor License for the Anthony's East Side Deli, located at 159 Mass Ave. Magdy stated that he will be making changes to the menu as well as the hours of operation. Magdy stated that he will be the primary owner and be running the day to day operations. Magdy hopes to open sometime in January/February.

I advised Magdy Ibrahim that the Board of Selectmen may be conducting C.O.R.I and S.O.R.I checks during the application process.

Pending the checks conducted by the Board of Selectmen's Office, Arlington Police Dept. is not aware of any law enforcement or public safety reasons to object to the Food Vendor License for the Anthony's East Side Deli.

Respectfully Submitted,

Detective Edward DeFrancisco

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## APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: Magdy Ibrahim

Date: 01/02/20

*"Proactive and Proud"*





Town of Arlington  
Department of Health and Human Services  
Office of the Board of Health  
27 Maple Street  
Arlington, MA 02476

Tel: (781) 316-3170  
Fax: (781) 316-3175

**MEMO**

To: Select Board  
From: Kylee Sullivan, Health Compliance Officer  
Date: December 23, 2019  
RE: Board of Health Comments for Select Board Meeting on January 6, 2020

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Please accept the following as comments from the Office of the Board of Health:

**Anthony's East Side Deli: 159 Massachusetts Avenue  
Food Vendor License**

- The change in ownership for this Establishment is in the process of completing a modified plan review application for the Health Department. A new permit will not be issued until plans are approved and a final pre-operational inspection has been conducted to ensure compliance with the Food Code.

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**APPLICANT SIGNATURE SECTION:**

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Applicant's Signature: Magdy Ibrahim

Date: 01/02/20



## Arlington Fire Department Town of Arlington

Administrative Office

411 Massachusetts Ave, Arlington, MA 02474

Phone: (781) 316-3803 Fax: (781) 316-3808

Email: rmelly@town.arlington.ma.us

Ryan Melly  
Deputy Fire Chief

### Checklist for food sales ownership conversion.

- All exit signs and emergency lights must be tested and in good working order
- FACP **must** have annual test paperwork on hand and be free of trouble and alarm signals
- Sprinkler system (if present) shall have current inspection tag
- All extinguishers must be hung with signs and a current inspection tag
- "K" extinguisher mounted and tagged in the kitchen area if using fat to cook
- All exits and exit paths must be in proper working order and free from storage
- No storage of excess combustibles allowed inside building or near exit ways
- Hoods must have current inspection/cleaning sticker attached
- Kitchen extinguishing systems must have current inspection tags
- If Ansul or Sprinklers present FACP must report to monitoring company
- Address must be clearly visible from the street
- Electrical panels must be accessible from floor to ceiling for the entire width
- Call for inspection after all has been completed 781-316-3803

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### APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: Mogdy Ibrahim

Date: 01/02/20

**OFFICE OF THE SELECT BOARD  
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Select Board by January 2, 2020  
**ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.**

Location:	159 Massachusetts Avenue	
Applicant's Name:	Magdy Ibrahim	
D/B/A:	Anthony's East Side Deli	
Telephone:	508-933-5585	
Department:	Sent Interoffice Mail &E-mail	Date: 12/18/2019

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**MEETING DATE: January 6, 2019**

Inspected By:

**RE: FOOD VENDOR LICENSE**

Police

Fire

Board of Health

Building

**Planning**---Ali Carter, Economic Development Coordinator

**INSPECTION REPORT SECTION:**

The application is for a food vendor license for Anthony's East Side Deli. This business is located in a B3 Village Business zoning district and is an appropriate use for the neighborhood. The application is for a change of ownership but all other aspects of the business remain unchanged.

The Department has no objection to the issuance of a food vendor license to this business.

Any changes in signage, including signs in the window, and changes to the façade of the building may be subject to review by this Department. The Applicant is reminded that all signs, including re-lettering of the existing signs require a permit issued by the Building Department. Other provisions of the Zoning Bylaw may apply as determined by the Building Inspector.

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**APPLICANT SIGNATURE SECTION:**

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Applicant's Signature: Magdy Ibrahim

Date: 01/02/20



**OFFICE OF THE SELECT BOARD  
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Select Board by, January 2, 2020  
**ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.**

Location: 159 Massachusetts Avenue  
Applicant's Name: Magdy Ibrahim  
D/B/A: Anthony's East Side Deli  
Telephone: 508-933-5585  
Department: Sent Via E-mail Date: 12/18/2019

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**MEETING DATE: January 6, 2020**

Inspected By:

**RE: FOOD VENDOR LICENSE**

Police  
Fire  
Board of Health  
**Building**  
Planning

**INSPECTION REPORT SECTION:**

**Building**

All building changes need permits.

All sign changes need approval and sign permit.

Window signs cannot exceed 25% of window or fine lines will be levied.

Certificate of Occupancy is needed - \$100 fee.

The Director of Inspectional Services has no objection to the issuance of this license as the applicant has been made aware of seating capacity and necessity for showing proof of ownership of sidewalk.

**Plumbing**

The Inspector of Plumbing and Gasfitting has no objection to the issuance of this license.

All Plumbing and Gasfitting work requires that the permits be obtained from this office for their respective trades by a licensed contractors.

**Electrical**

The Inspector of Wires has no objection to the issuance of this license

The applicant acknowledges that this is a conditional approval of the premises only and is not to be constructed as approval of the Inspector of Wires of concealed electrical wiring. Any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

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**APPLICANT SIGNATURE SECTION:**

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: Magdy Ibrahim

Date: 01/02/20

**OFFICE OF THE SELECT BOARD**

730 Massachusetts Avenue  
Town of Arlington  
Massachusetts 02476-4908

(781) 316-3020  
(781) 316-3029 fax

**\$60.00 Filing Fee**

Inspections Dept. at 51 Grove St. must review completed application before returning to this office.

**APPLICATION**

*To the Licensing Authorities of the Town of Arlington*

The Undersigned hereby makes application for a

- ☐ COMMON VICTUALLER LICENSE (Eat In)  
☒ FOOD VENDOR LICENSE (Take Out Only)

Location 159 Mass Ave, Arlington, MA 02474

Name of Applicant Magdy Ibrahim

Corporate Name (if applicable) \_\_\_\_\_

D/B/A Anthony's East Side deli

Date 12-09-19

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

- A. It is understood that the Board is not required to grant the license.
- B. no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Select Board, and, furthermore, any work done is done at the applicant's risk, and
- C. in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Select Board a thirty day notice of his intention to sell same before such application will be acted upon by the Select Board.
- D. That the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Print Name Magdy Ibrahim

Signature Name Magdy Ibrahim

Phone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_

Email Magdynequib@icloud.com

Note: (A) If a corporation, state full names and addresses of principal officers.

(B) If a co-partnership, information must be provided on each partner; if a corporation, information must be provided on corporate officer making application.

\_\_\_\_\_  
\_\_\_\_\_  
Name Magdy Ibrahim Name \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

DESCRIPTION OF APPLICANT

DESCRIPTION OF APPLICANT

Born in the U.S., Yes \_\_\_\_\_ No ☒ Born in the U.S., Yes \_\_\_\_\_ No \_\_\_\_\_  
Born Where \_\_\_\_\_ Born Where \_\_\_\_\_  
Date of Naturalization \_\_\_\_\_ Date of Naturalization \_\_\_\_\_  
Male or Female \_\_\_\_\_ Male or Female \_\_\_\_\_  
Date of birth \_\_\_\_\_ Date of birth \_\_\_\_\_  
Photo 1 inch by 1 inch

*The Establishment shall operate as:*

Sole Ownership / Partnership / Total Number of Partners

Corporation Based in MA

**(Once approved, please go to Clerk's Office for Business Certificate)**

=====  
*Corporate Information Required:*

President Magdy Ibrahim  
Secretary \_\_\_\_\_  
Treasurer \_\_\_\_\_  
Name Address Zip

=====

INFORMATION RELATIVE TO APPLICATION

Breakfast \_\_\_\_\_

Yes \_\_\_ No \_\_\_

Lunch \_\_\_\_\_

Yes ☒ No \_\_\_

Dinner \_\_\_\_\_

Yes ☒ No \_\_\_

Do you own the property? Yes \_\_\_ No ☒ Tenant at Will (Lease) 5 (years)

Hours of Operation:

Day Monday - Sunday Hours 9 AM - 12 PM

Day \_\_\_\_\_ Hours \_\_\_\_\_

Day \_\_\_\_\_ Hours \_\_\_\_\_

Floor Space \_\_\_\_\_ Sq. Ft. Seating Capacity (if any) \_\_\_\_\_

Parking Capacity (if any) \_\_\_\_\_ spaces Number of Employees \_\_\_\_\_

List Cooking Facilities (and implements)

oven, grill, frylator, sandwich prep, table prep

Will a food scale be in use for sale of items to the public? Yes ☒ No \_\_\_

Will catering services be provided by you? Yes \_\_\_ No ☒

*The following items must be submitted with the application:*

- |  |                     |
|--|---------------------|
| 1. Layout Plan of Facility & Fixtures                | Date Received _____ |
| 2. Site Plan (obtained at Bldg. Dept., 51 Grove St.) | Date Received _____ |
| 3. Outside Facade and Sign Plan (dimensions, color)  | Date Received _____ |
| 4. Menu  | Date Received _____ |
| 5. Maintenance Program                               | Date Received _____ |

If the facilities are not yet completed, provide estimated cost of work to be done \$ \_\_\_\_\_

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Select Board for approval:

Date \_\_\_\_\_ Time \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_



## APPLICANT'S RESUME

### *Food Business Experience of Applicant*

From Aug 2006 to Aug 2007  
Employee EN pizza D/B/A \_\_\_\_\_  
Sole Owner Lease Location 1965 County St, Dighton, MA  
Partnership \_\_\_\_\_ Type Food Fast Food  
Corporation \_\_\_\_\_ Number of Employees 3

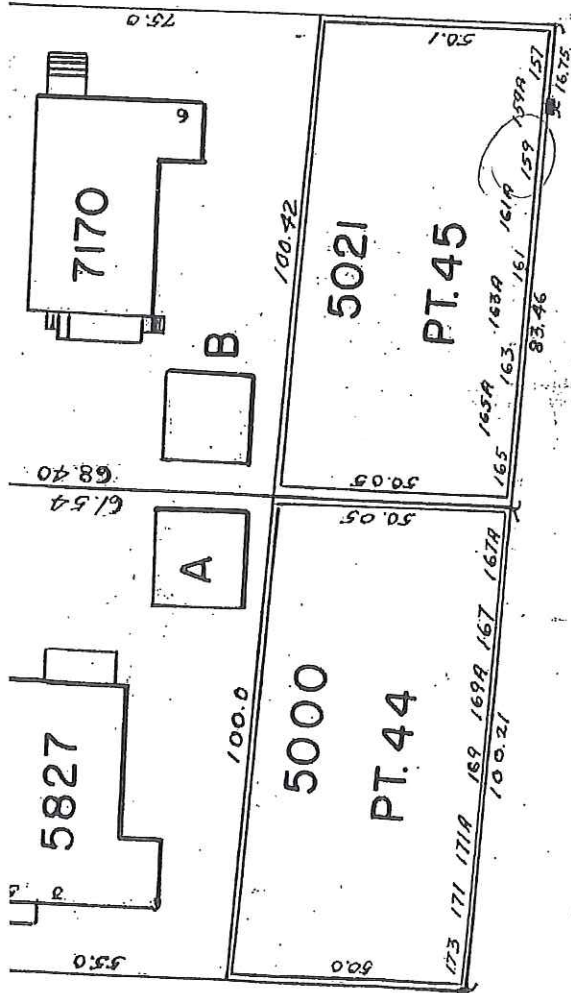
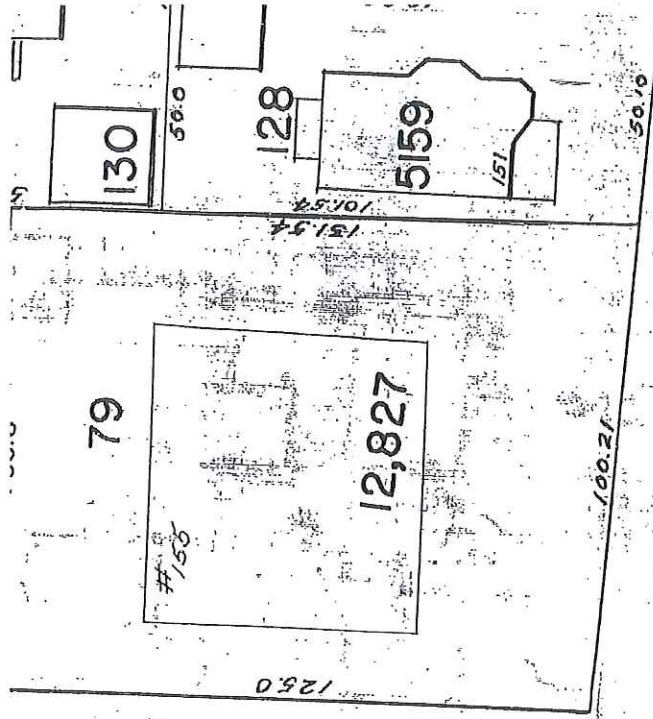
From Nov 2007 to Jan 2010  
Employee Captain pizza D/B/A \_\_\_\_\_  
Sole Owner \_\_\_\_\_ Location 1243 Washington St, Norwood, MA  
Partnership \_\_\_\_\_ Type Food Fast Food  
Corporation \_\_\_\_\_ Number of Employees 3

Jan 2010 → Present Nov 2019  
Burlington's Cafe  
390 Cambridge St, Burlington, MA

List any other information that you feel will assist in the review of this application.

I have been in the food business for over 10 years,  
Experience in Customer service, management and Food service

Proposed Remediations 139 Kincaid Avenue Arlington MA	1	3.4.13 JAM	REV. PER CHG.	Drawn by JAM A-1	Sheet 127.13 Title Floor Plan $\frac{1}{8}'' = 1'$
	2	3.5.13 JAM	REV. PER CHG.		
Prepared by: Jack Morin, P.E.	no		date by		



MASSACHUSETTS





The owners of Anthony's East Side Deli grew up in East Arlington and pledge to offer our customers the freshest and highest quality products available — always doing so with a smile!

We look forward to providing excellent service and building relationships with our patrons.

Thank you for choosing Anthony's East Side Deli.

## Hours of Operation:

Monday:	8 am - 5 pm
Tuesday:	8 am - 6 pm
Wednesday:	8 am - 6 pm
Thursday:	8 am - 8 pm
Friday:	8 am - 8 pm
Saturday:	7:30 am - 5 pm
Sunday:	7:30 am - 1 pm

## Coupons

Anthony's East Side Deli

Buy 1 Lunch

(Sandwich, Chips & Soda)

Get 2nd Lunch 1/2 Price

Anthony's East Side Deli

10% Off

Any Cold Cut Order Over \$30

## Anthony's East Side Deli Offers:

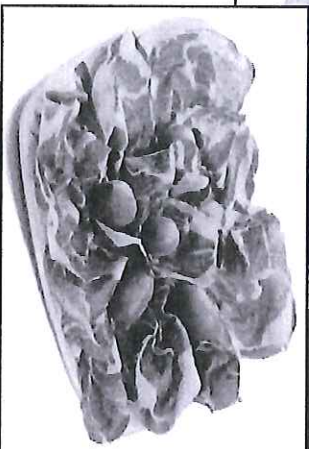
Full Deli

Featuring Boar's Head Premium  
Delicatessen Meats and Cheeses

Party Platters & Trays

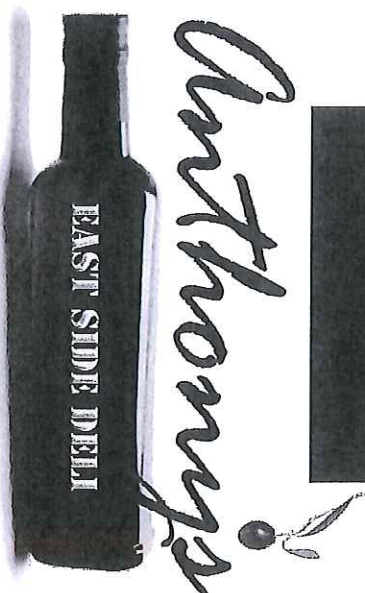
Italian Specialty Products

Gift Baskets



For more information, call or visit us on the Web at:

[www.XXXXXXXXXX.com](http://www.XXXXXXXXXX.com)



Offering the freshest  
Italian meats,  
cheeses, sandwiches,  
salads and specialty  
products in a  
friendly atmosphere  
and convenient  
location.

Fresh, quality  
items... from our  
family to yours.

159 Massachusetts Avenue, Arlington MA 02474  
P: 000-000-0000 F: 000-000-0000



*At Anthony's East Side Deli, we use top-shelf domestic and imported cold cuts. We take care in preparation, which enables you to present, with confidence, any of our platters.*

*So next time you're planning an event, add a touch of class from Anthony's East Side Deli!*

Anthony's East Side Deli

**\$20 off \$100**

## Catering or Platter Order

159 Massachusetts Ave. Arlington, MA 02474  
P: 000-000-0000

# FRAPPES & FROZEN YOGURT

**Make our own Frappés .....6.25**

**Make your own Frozen Yogurt .....4.50**

**STEP 1:** Pick from Vanilla or Chocolate, Sugar Free

**STEP 2:** Pick your favorite flavors to mix-in

**Frappes & Frozen Yogurt Flavors \$1.00**

Almond	Coconut	Kit Kat	Pineapple
Almond Joy	Coffee	M&M	Pistachio
Banana	Cookie Dough	Mango	Raspberry
Blackberry	Crackling Oat Bran	Marshmallow	Reese's
Blueberry	Decaf Coffee	Milky Way	Snickers
Brownie	Granola	Mint	Strawberry
Butterfinger	Grapenuts	Mocha	Twix
Cheesecake	Heath Bar	Oreo	Vanilla Wafer
Chocolate Chips	Honey Graham Cracker	Peach	Walnut
Chocolate Chip Cookie		Peanut Butter	York Peppermint
Cinnamon		Peppermint	Patty

**Frozen Yogurt Toppings \$1.00**

Butterscotch	Chocolate Syrup	Sprinkles Rainbow
Caramel	Gummi Bears	Whipped Cream
Cherries	Sprinkles Chocolate	

# Catering Menu

## Hours of Operation:

Monday:	8 am - 5 pm
Tuesday:	8 am - 6 pm
Wednesday:	8 am - 6 pm
Thursday:	8 am - 8 pm
Friday:	8 am - 8 pm
Saturday:	7:30 am - 5 pm
Sunday:	7:30 am - 1 pm

Anthony's

# EAST SIDE DELL

Anthony's

# EAST SIDE DELL

1159 Massachusetts Avenue, Arlington MA 02474

**P: 000-000-0000 F: 000-000-0000**

**www.XXXXXXXXXX.com**



Before placing your order, please inform your server if a person in your party has a food allergy.

## Sandwiches

Italian .....	\$6.25
Hot Italian (Spicy) .....	\$6.75
Roast Beef & Cheese .....	\$6.75
American .....	\$5.95
Turkey & Cheese .....	\$6.25
Prosciutto & Provolone .....	\$6.95
Ham & Cheese .....	\$5.95
Caprese (Tomato & Mozzarella) .....	\$6.55
Pastrami & Cheese .....	\$6.55
Conned Beef & Cheese .....	\$5.95
Salami & Cheese .....	\$6.25
Chicken & Cheese .....	\$6.25
Bologna & Cheese .....	\$5.55
Meatball .....	\$6.25
Chicken Cutlet Parm .....	\$6.75
Eggplant Parm .....	\$6.50
Tuna Salad .....	\$6.25

## Call for Daily Specials

XXX-XXX-XXXX

All items subject to a 5% meals tax.

## Something Different

A La Maria Eggplant and Chicken Cutlet Parmigiana .....	\$6.95
Chicken Cordon Bleu Chicken Cutlet Topped with Ham and Swiss Cheese .....	\$6.95
Chicken Cutlet B.L.T. Chicken Cutlet Topped with Bacon, Lettuce and Tomato .....	\$6.95
Honey of a Sandwich Honey Glazed Ham, Honey Glazed Turkey, Swiss Cheese and Honey Mustard .....	\$6.95
Marander Black Pepper Pastrami, Lean Bacon, Topped with Swiss Cheese .....	\$6.95
Sicilian Prosciutto, Sopressata, Genoa Salami, and Provolone Cheese .....	\$6.95
The Broadway Prosciutto, Tomato, Mozzarella, Basil, Oil .....	\$6.95

## Calzones

Calzones require 24 hours notice.

Ham & Cheese .....	\$13.95
Italian Cold Cuts .....	\$13.95
Pepperoni & Cheese .....	\$13.95
Spinach & Ricotta .....	\$13.95
Turkey & Cheese .....	\$13.95
Salami & Cheese .....	\$13.95
Chicken Parmigiana .....	\$13.95

## Soups & Salads

Ask for our daily selection of delicious soups.

Garden Salad Iceberg Lettuce Topped with Fresh Tomatoes, Cucumber and Roasted Red Peppers, accompanied with your Choice of Dressing ....	\$5.95
Antipasto Chunks of Mortadella, Prosciutto, Sopressata and Provolone Cheese, Served over a Bed of Lettuce .....	\$6.95
Chet Salad Cubed Ham, Turkey and Cheese Served over a Bed of Lettuce .....	\$6.25
Caesar Salad Fresh Bed of Lettuce Topped with Crunchy CROUTONS, Drenched with Caesar Dressing ....	\$6.25
Grilled Chicken Caesar Salad Fresh Bed of Lettuce Topped with Crunchy CROUTONS and Tender Chicken Breast, Drenched with Caesar Dressing .....	\$6.95

## Breakfast Sandwiches

Served all day.

Egg & Cheese .....	\$3.49
Egg, Cheese, Ham or Bacon .....	\$3.99
Imported Ham, Egg & Provolone Imported Ham with Provolone Cheese, Melted in Egg on a White Wheat Wrap .....	\$4.99
Egg, Cheese, Ham & Bacon Imported Ham, Bow's Head Bacon, Land O' Lakes American Cheese, on a Croissant or Wrap .....	\$4.99

Substitutions are welcome - Additional charges may apply



Before placing your order, please inform your server if a person in your party has a food allergy.

## Italian Cold Cut Platter

Salami, Capicola, Boiled Ham, Roast Beef, Roasted Turkey, American Cheese, Provolone Cheese, Swiss Cheese, Assorted Olives.

\$3.99 Per Person (10 persons minimum)

Substitutions are welcome - Additional charges may apply.  
Finger Rolls may be added for an additional \$0.50 per person.  
Finger Rolls require 24 hour notice.

## Antipasto Trays

Prosciutto, Genoa Salami, Capicola, Provolone Cheese, Olives, Marinated Mushrooms, Marinated Artichoke Hearts.

12" Tray Serves 8-10 people

\$39.95

## Salad Trays

All Salad Trays Feed 15-20 People

Field of Greens

\$24.99

Crisp Romaine & Iceberg lettuce topped with tomatoes, carrots and red onions

Caesar Salad

\$28.99

Fresh bed of Romaine lettuce topped with crunchiness

Grilled Chicken Caesar Salad

\$34.99

Fresh bed of Romaine lettuce topped with crunchiness and tender, grilled chicken breast

Insalata Caprese Salad

\$39.95

A simple salad made of fresh mozzarella, fresh tomatoes, basil, and extra virgin olive oil

## Heat n' Serve Party Trays

5 lb Tray Feeds 8-10 People  
10 lb Tray Feeds 15-20 People

Please give one (1) day notice on all Heat n' Serve Party Trays

Tray	5 lbs	10 lbs
Chicken Parmigiana	\$29.95	\$59.95
Chicken Cutlets (plain)	\$24.95	\$54.95
Meatballs & Sauce	\$24.95	\$49.95
Eggplant Parmigiana	\$24.95	\$49.95
Ziti with Sauce	\$24.95	\$49.95
Ziti with Meatballs	\$24.95	\$54.95
Chicken, Ziti & Broccoli	\$29.95	\$59.95
Ravioli	\$26.95	\$52.95
Tortellini	\$27.95	\$54.95
Lasagna	\$28.95	\$56.95
Chicken Cutlet (piece)	\$4.89 per lb	

Meatballs

\$3.99 lb

Meatballs with Sauce

\$4.99 lb

Marinara Sauce

\$1.99 (8 oz)

\$2.99 (16 oz)  
\$5.99 (32 oz)

## Six Foot Long Subs

One 6-Foot Long Sub Feeds 30 People

6-Foot Long Subs require 24 Hours notice

Italian

\$69.99

American

\$79.99

Roast Beef

\$84.99

All meals subject to 5% meals tax.

## Finger Sandwiches

Choose from an assortment of Chicken Salad, Tuna Salad or Seafood Salad, attractively arranged for you.

\$22.99 per dozen

## Cheese Trays

12" Assorted Cheese Tray  
Serves 8 - 10 People

\$33.95

## Homemade Calzones

All Calzones require 24 hours notice.

Ham & Cheese

\$13.95

Italian Cold Cuts

\$13.95

Pepperoni & Cheese

\$13.95

Spinach & Ricotta

\$13.95

Turkey & Cheese

\$13.95

Salami & Cheese

\$13.95

Chicken Parmigiana

\$13.95

## Side Orders by the Pound

Potato Salad

Tuna Salad

Macaroni Salad

Macaroni & Cheese

(Call for Pricing)



## *Deli Service Weekly Cleaning & Maintenance Schedule*

Shift	Special Shift Cleaning Projects
<b>Monday AM</b>	CLEAN ALL WORK AREA WALLS BOTH DELI AREA AND KITCHEN AREA
<b>Monday PM</b>	CLEAN WORK COUNTERS, TOPS OF REFRIG UNITS, SLICERS AND WASH FLOC USING CLEAN, RINSE AND DISINFECTANT
<b>Tuesday AM</b>	CLEAN ALL WORK AREA WALLS BOTH DELI AREA AND KITCHEN AREA
<b>Tuesday PM</b>	CLEAN WORK COUNTERS, TOPS OF REFRIG UNITS, SLICERS AND WASH FLOC USING CLEAN, RINSE AND DISINFECTANT
<b>Wednesday AM</b>	CLEAN ALL WORK AREA WALLS BOTH DELI AREA AND KITCHEN AREA
<b>Wednesday PM</b>	CLEAN WORK COUNTERS, TOPS OF REFRIG UNITS, SLICERS AND WASH FLOC USING CLEAN, RINSE AND DISINFECTANT Lay large parchment paper across all items in lower portion of meat case. Remove eve
<b>Thursday AM</b>	CLEAN ALL WORK AREA WALLS BOTH DELI AREA AND KITCHEN
<b>Thursday PM</b>	CLEAN WORK COUNTERS, TOPS OF REFRIG UNITS, SLICERS AND WASH FLOC
<b>Friday AM</b>	CLEAN ALL WORK AREA WALLS BOTH DELI AREA AND KITCHEN
<b>Friday PM</b>	CLEAN WORK COUNTERS, TOPS OF REFRIG UNITS, SLICERS AND WASH FLOC Remove all packaging materials, etc. Clean all surfaces. Condense, replace all items.
<b>Saturday AM</b>	CLEAN ALL WORK AREA WALLS BOTH DELI AREA AND KITCHEN
<b>Saturday PM</b>	CLEAN WORK COUNTERS, TOPS OF REFRIG UNITS, SLICERS AND WASH FLOC
<b>Sunday AM</b>	DETAIL THE 2 DELI DISPLAY CASE In theory, we will clean a shelf at a time, as necessary, throughout the week. Be sure to clean the sides and the grill along the bottom in the front of the case. Remove all items. Clean inside surfaces thoroughly with bleach solution.
<b>Sunday PM</b>	CLEAN SANDWICH BAR Remove everything from Sandwich Bar. Clean all top surfaces with bleach solution. Clean reservoir below Sandwich Bar with bleach solution. Replace everything. Remove condiment packs, etc. from cabinet below Sandwich Bar. Empty and rinse drainage bucket and bus tub. Clean all surfaces with bleach solution.



## Town of Arlington, Massachusetts

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### Discussion: Joint Meeting with Redevelopment Board

#### Summary:

Adam W. Chapdelaine, Town Manager

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Draft_Agenda_for_Joint_ARB.pdf	Draft Agenda

# **Draft Agenda for Joint ARB/Select Board Meeting**

**January 13, 2020**

1. Meeting called to order by SB and ARB
2. Welcome and introductions
3. Housing in Arlington (overview/ highlights of SB and ARB presentations)
4. Review of future Warrant Articles (Select Board role in reviewing zoning articles and ARB role in reviewing Town bylaw articles)
5. Outreach strategy for housing discussion and recommendations moving forward
6. Potential articles for Annual Town Meeting (Municipal Affordable Housing Trust Fund and real estate transfer fee)
7. Future meeting dates
8. Adjourn



## **Town of Arlington, Massachusetts**

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### **For Discussion: Select Board Warrant Articles**

#### **Summary:**

- a) Senior Water/Discount Program
- b) Expansion of Heating Assistance Fund or Creation of Companion Fund

Joseph A. Curro, Jr., Select Board



## Town of Arlington, Massachusetts

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### Resignation from Zoning Board of Appeals

#### Summary:

Patrick J. Quinn

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Patrick_Quinn_CR.pdf	Reference

Patrick J. Quinn  
223 Mass. Ave.  
Arlington, MA 02474

12/18/19

2019 DEC 18 PM 3:09

To Diane Mahon & Arlington Select Board,

I am stepping down from the Zoning Board of Appeals effective immediately (12/18/19).  
Personal issues have forced me to focus all of my time on my family at this point.

Regards,

A handwritten signature in black ink, appearing to be 'PJ Quinn', followed by a long horizontal line extending to the right.

Patrick J. Quinn



## Town of Arlington, Massachusetts

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### Arlington Liquors Violations Update

#### Summary:

Mike Ciampa, Building Inspector

#### ATTACHMENTS:

	Type	File Name	Description
▯	Reference Material	CR_Arlington_Liquors.pdf	Reference





Town of Arlington  
Inspectional Services Department  
51 Grove Street  
Arlington, Massachusetts 02476  
781-316-3390  
[www.arlingtonma.gov](http://www.arlingtonma.gov)

January 2, 2020

Marie Krepelka  
Board Administrator  
Arlington Select Board  
730 Massachusetts Ave  
Arlington, MA 02476

On December 12, 2019 this office hand delivered a violation letter to Arlington Liquors located at 94 Summer Street referencing multiple violations of the Town of Arlington Zoning Bylaw. Management was notified and has been working towards correcting this issue. We will continue to monitor the property until compliance has been attained.

Sincerely,

Mike Ciampa  
Local Building Inspector  
Town of Arlington

A handwritten signature in cursive script, reading "Michael Ciampa".



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## **Town of Arlington, Massachusetts**

**NEW BUSINESS**



## **Town of Arlington, Massachusetts**

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**Next Scheduled Meeting of Select Board January 27, 2020**